

COLD STREAM CAMPOWNERS ASSOCIATION, INC.
WATER QUALITY GRANT COMMITTEE
APPLICATION PROCEDURE

- 1 Committee receives applications at Chairman's house by June 15th annually

- 2 Before July 1st Committee reviews all applications and determines if project(s) meet(s) all grant criteria. Applications that do not meet criteria are set aside, with a letter written to applicants stating reason(s) for denial.

- 3 For applications meeting criteria, Between July 1st - July 15th Committee will perform site visits of all project locations with the Department of Environmental Protection, Soil & Water Conservation Department, and Town's Code Enforcement Officer.

- 4 The above individuals will then work with the grant committee in prioritizing all grant applications, whereby the top priorities will be the projects that will most improve water quality.

- 5 Once prioritized, applications will be given a final review and the grant awards will be authorized and approved.

- 6 At the annual meeting the grant award recipients and projects to be performed will be announced.

- 7 Upon project completion the Awardee will notify the Water Quality Committee, the project is completed, and ready for inspection.

- 8 The Water Quality Committee will set up a date with the Awardee and Town's Code Enforcement Officer for the Final Site Visit.

- 9 Upon determination of adequate project completion the Grant Application will be filled out and submitted to the Treasurer of the CSCOA for payment, with original contractor invoice or material(s) invoices.

**COLD STREAM CAMPOWNERS ASSOCIATION, INC.
WATER QUALITY GRANT COMMITTEE
TYPE OF PROJECTS FUNDED**

- 1** Ditching
- 2** Culverts
- 3** Sedimentation Ponds
- 4** Storm Water Management
- 5** Tree Removal
- 6** Dust Control

Multiple applications from the same road associations are acceptable

Minimum Criteria:

- 1** Meets 1 of 6 Project Types
- 2** Work is being performed in accordance with the 'Camp Road Maintenance Manual', written by the Maine DEP
- 3** Project must be presented/filed by Road Association Member or Cold Stream Campowners Association Member

**COLD STREAM CAMPOWNERS ASSOCIATION, INC.
 WATER QUALITY GRANT COMMITTEE
 GRANT APPLICATION FORM**

Name _____ Road Association _____
 Address _____ Phone _____
 E-mail _____ Fax _____
 Type of Project _____ Project Location _____
 Need / Effect of Project on Water Quality _____

Anticipated Start Date _____ Anticipated Completion Date _____
 Contractor's Name _____ Phone _____
 Estimate of Work to be Performed _____ Grant Amount Requested _____

note: all applications must have photos and written estimates attached, if contractor is not involved in the project a listing of individual(s) performing work, materials, equipment, and cost of each must be attached. Additionally, a map &/or directions to the site of the work must be included.
 ALL WORK MUST BE PERFORMED IN ACCORDANCE WITH THE CAMP ROAD MAINTENANCE MANUAL, available from your Road Association

Signature _____ Date _____

 Below portion to be utilized by grant committee only

Date Received _____ Date Reviewed in Committee _____
 Check if Criteria Met Site Visit Performed By _____
 Date of Site Visit _____
 Project Priority _____
 Grant Approved (circle) **YES / NO** _____
 Date Approved _____ Amount Approved _____
 Final Site Visit Date _____ Project Completed as Approved
 Date Grant Submitted for Payment _____ Authorized By _____